



1. Account switch service - FAQ

How do I switch my payment account to the receiving bank?

With the finleap connect account switch service, you can inform your contractual and payment partners about your new bank details and terminate your payment account (including termination of your previous standing orders).

When will the notification letters be sent?

As soon as you have entered all the information for the notification letter and clicked on the "Notify" button, the notification letter will be sent immediately. In the summary of your account change (download report) you can see to which address the notification letter was sent.

Can I cancel the sending of a notification letter?

No. As soon as you have entered all the information for the notification letter and clicked on the "Notify" button, the selected payment partner will automatically be informed immediately. In the summary of your account change (download report) you can see when and to which address the notification letter was sent.

My payment partner could not be identified. What should I do?

Please enter the name and address of the payment partner to be informed manually in the appropriate fields.

What should I do if I have already informed my payment partner / recipient by other means?

In the overview of payment partners, you can use the "Ignore" button directly next to the relevant payment sender/recipient to select that this payment partner should not be informed about the account switch service.

When should I close the payment account at my old bank?

To ensure that a corresponding debit does not come to nothing and that you do not incur any costs due to the non-redemption of a direct debit, we recommend that you keep your payment account with the old bank for at least 2-3 months in parallel with the payment account with the receiving bank.

2. Account switch service - direct debits

How does the switch of direct debits work?

Please start the account switch service by selecting the old bank and logging in with your online banking login data. (see also "How does the finleap connect information service work"). The account switch service will then automatically recognise your direct debit partners from the transaction history of your payment account.

In the "Direct debits" section, you can decide which payment partners you would like to inform. If your payment partners have not been automatically identified or no address is available, you can add them manually. You can also specify the date from which your new bank details are to apply. Please then sign in the signature field. Your signature will be added to the notification letter to your payment partners. Done. We will send the notification letters to the payment partners selected by you.

How quickly can I expect the direct debits to be collected from my new payment account?

This depends entirely on how quickly your contractual and payment partners deposit your new bank details. Various factors have an influence on the duration:

- Sufficient remaining time until the next debit date
- Postal transit times and arrival of notification of contractual and payment partners
- Times for processing changes to your payment account data

We recommend that you keep your payment account with the old bank for about 2-3 months in parallel with the payment account with the receiving bank.

How do I know that the letter has been successfully sent to my payment partner?

You can use the summary of your account change to see when we sent the letter notifying you of your new bank details to your payment partners. You can download this summary in the "Overview" section.

What happens if I manually mark a direct debit as "Ignore"?

This indicates to us that you would like to inform the selected payment recipient independently about your account change and that you do not want to use our notification service for this purpose.

3. Account switch service - standing orders

How does the change of standing orders work?

If your old bank sends us data on your existing standing orders as part of the finleap connect information service, the account switch service will display your existing standing orders. For the deletion of existing standing orders, please log in to the online banking of your old bank. For the creation of standing orders at your new bank, please log in to the online banking of the new bank and create the desired standing orders there again.

Tip: Please note the selected last execution date for your old standing orders to avoid double debits.

4. Account switch service - incoming payments

How do I notify my contractual partners who regularly transfer money to me?

In the first step, we determine which payment partners regularly transfer money to you. In the second step, select which payment partners (stating the corresponding address) we should inform about your new bank account.

5. Account switch service - Payment account closure

How does the payment account closure work? / How do I cancel my payment account with my previous bank?

In the menu item "Payment account closure", please specify to which payment account the remaining credit should be transferred and when the payment account should be closed. As soon as you click on "Notify", we will send you a payment account closure request.

Note:

Please note that many companies require a longer lead time to change their payment account details. We therefore recommend that you keep your payment account with the old bank for 2-3 months in parallel with the payment account with the receiving bank.

Do I have to complete all steps of the account switch service before I can close my payment account with the old bank?

No. You have the option of carrying out only selected steps of your account change. Please note the following points:

- If you close your payment account with the old bank and the payment partners have not been informed of your new bank details, you may incur costs for returned direct debits or you may not receive certain payments on time.
- If you order the closing of your payment account with the old bank and you still have standing orders on it, these standing orders will be deleted.
- If necessary, your old bank will contact you and discuss the further procedure for closing the payment account with you.

What happens if I still have open direct debits, standing orders and deposits and close my payment account with the selling bank?

Return direct debits and thus costs can arise.

Existing standing orders are automatically deleted when the payment account is closed.
You may not receive regular payments on time.

If necessary, your old bank will contact you and discuss the further procedure for closing the payment account with you.

What happens if a granted account overdraft is used?

As the old bank will not accept the closing of the payment account as long as a granted overdraft has been used, we recommend that you settle the amount before closing the payment account.

Why should I wait 2-3 months before cancelling my payment account with the bank that issued it?

Many companies require a longer lead time to change their payment account details. We therefore recommend that you keep your payment account with the selling bank for 2-3 months in parallel with your payment account with the receiving bank.

I do not want to close my payment account with the selling bank after all and have already clicked on "Notify". What now?

In this case, the payment account closure request has already been sent. Therefore, please contact the old bank immediately. If your payment account with the old bank has already been closed due to your order, you can conclude a new payment account agreement.

What are possible reasons for a delayed payment account closure?

You have financial products (e.g. loans) that depend on your payment account: If there is a credit agreement between you and your bank and the instalments are paid from the payment account you wish to close, your bank will contact you.

- The payment account to be closed is a joint payment account:
- If you have a joint payment account, the closing of the payment account requires the consent of all payment account holders. Your bank will contact you for this purpose.
- The payment account to be closed has dependent accounts (e.g. credit or securities account): If you have other accounts dependent on the closed payment account, such as savings accounts or securities accounts, the payment account closure may also affect the dependent accounts. Your bank will contact you about this.

- There are still open accounts, e.g. credit cards: If you have a credit card in connection with your payment account at the old bank, the closure will be delayed until the completed credit card statement.

- There is a seizure on the payment account: In this case, you must inform your creditor of the desired payment account closure. Closure can only be carried out with the consent of your creditor.

- The balance is negative when the payment account is closed: in this case, your transferring bank will not accept the payment account closure. The selling bank will contact you for clarification. We recommend that you settle your payment account yourself before closing the payment account. Please note that the selling bank can charge interest for the period in which you were in debit.

6. finleap connect

Who or what is finleap connect?

finleap connect is a Hamburg-based payment institution and IT company regulated by the German Financial Supervisory Authority. finleap connect makes it possible to integrate data and functions from financial sources, such as bank accounts, into the services of finleap connect or partner companies. This enables you, for instance, to integrate your account data into the accounting service of a finleap connect partner or to initiate payments directly from there without having to switch to your online banking system.

Is finleap connect safe?

You can rest assured that your data is safe at finleap connect. As a payment institution, finleap connect is regulated by the German Federal Financial Supervisory Authority (BaFin) and is therefore obliged to carry out regular internal audits and inspections. In addition, finleap connect is regularly audited by both auditors of regulated finleap connect partners and external auditors.

Who or what are finleap connect partners?

You have been redirected to finleap connect by a partner of your choice. finleap connect cooperates with partners whose services require the integration of bank account functions

and data. Typical finleap connect partners are banks that offer you our account switch service or for example accounting apps in which you can integrate your account information and from which you can initiate payments.

Who do I sign which contracts with?

The use of finleap connect itself is simple. The legal requirements by four parties involved are somewhat more complex and require at least the following contracts:

- The online banking terms and conditions between you and your bank
- The contract with the partner service between you and a finleap connect partner of your choice.
- The account holder usage agreement between you and finleap connect as well as
- A cooperation agreement between finleap connect and the finleap connect partner of your choice, who is thereby permitted to integrate the finleap connect services.

How can I use finleap connect?

The use of finleap connect always requires that you first use the services of a finleap connect partner who has integrated the finleap connect services into his offer. In addition, you must have an account with a financial source (e.g. a bank) supported by finleap connect. When using finleap connect, you will be forwarded directly from the partner service to finleap connect. The use of finleap connect services without the use of a partner service is not intended - with the exception of a finleap connect user account administration in case of permanent use.

What is an API?

The acronym API is derived from the term Application Programming Interface. An API is a technical interface through which different programmes can exchange their relevant data with each other. For example, your bank provides finleap connect with an API to access your accounts, which finleap connect uses to access your account information. The bank's API is - in greatly simplified terms - a representation of your online banking website limited to the management of rights and data without any design or other user-friendly elements.

Can I use a partner service without finleap connect?

Most partner services are also available without the integration of finleap connect but cannot provide the full range of functions or are less convenient to use. For details on the functional scope of the partner service, please contact the respective partner.

Why is the finleap connect user agreement so extensive?

As a payment institution, finleap connect has to comply with certain regulations and information obligations, such as pre-contractual information. A particular complexity arises from the variety of parties involved (see question + Who do I conclude which contracts with?) as well as from the fact that finleap connect offers access to payment accounts (in particular current accounts) regulated by financial supervisory law, as well as unregulated access to non-payment accounts (e.g. savings accounts or securities accounts).

Who can I contact at finleap connect if I have a question?

If you do not find what you are looking for in this FAQ, finleap connect is generally available for questions via email. finleap connect can only answer questions relating to its own

services and must refer to the partner's support service for questions relating to the partner service.

If you have a question specifically related to data protection, please contact our Data Privacy Officer and our internal contact persons on the subject at.

7. finleap connect information services

How do information and initiation services work from a technical perspective?

For the connection to your accounts finleap connect uses technical interfaces (so-called APIs - see also category ► About finleap connect). If, in exceptional cases, no API is made available by your bank, finleap connect also uses so-called Screen Scraping or HBCI/ FinTS to establish the connection. For a connection via APIs as well as via Screen Scraping or HBCI/ FinTS, finleap connect needs your online banking access data as well as the confirmation via a 2nd factor (eg, TAN) to prove to the bank that finleap connect signs up on your behalf and carries out the desired actions at your bank.

Do I need to download a programme to use the features?

For finleap connect initiation, information and value-added services, you can use the internet browser of your choice regardless of the device. You do not need any special software.

Why do I have to enter a second factor (e.g. a TAN) when I want to connect a bank?

Since September 2019, banks have been required to perform strong customer authentication for each initial account access. This means that a second factor is also required when retrieving account information. See also category ► Regulation and financial supervision, the question: What is strong customer authentication?

Why am I sometimes redirected to my bank's website to connect an account?

Each bank decides for itself how to carry out strong customer authentication. Some banks require us to redirect you to your bank's website so that you can log in and perform strong customer authentication there. See also category ► Regulation and financial supervision, the question: What is strong customer authentication?
Subsequently, you can continue with the service you are using on our website as usual.

Can I delete a connected bank or individual bank accounts later on?

This is not necessary for one-time use, as we delete your personal data anyway after completion of use in accordance with statutory provisions.

8. Regulation and Financial Supervision

Who or what is BaFin?

"BaFin" is the abbreviation of the German Federal Financial Supervisory Authority ("Bundesanstalt für Finanzdienstleistungsaufsicht"). It is hence the authority responsible for the supervision of the financial market in Germany. finleap connect also falls under the competences of BaFin, since finleap connect has received a licence from BaFin to provide certain payment services or to act as a payment institution. BaFin also maintains its own online information service for consumers at <https://www.bafin.de/en>.

Why does finleap connect need a BaFin licence?

In order to provide you with payment initiation and account information services, finleap connect has to process your online banking credentials and account information. The

European legislator has subjected companies that access payment accounts for this purpose to financial supervision (the BaFin in Germany). This is to improve the safety for you as a consumer. The prescribed licence is subject to high requirements, compliance with which is regularly checked.

What is an account information service?

The use of the account information service enables you to automatically use the transaction data of your payment accounts, which were previously only available at your bank, elsewhere. One example is the automatic identification of savings potential, e.g. directly in your accounting application or the use of finleap connect account switch service.

What is ZAG?

ZAG is the abbreviation of the German Payment Services Supervision Law ("Zahlungsdiensteaufsichtsgesetz"). It regulates who can provide payment services under which conditions. finleap connect has received a licence from the German Federal Financial Supervisory Authority (BaFin) to provide account information and payment initiation services in accordance with the definitions in § 1 (33) and (34) of the ZAG.

What are payment accounts?

Payment accounts are defined by law as accounts "used for the execution of payment transactions". This refers in particular to conventional current accounts. However, the term does not include securities accounts, savings accounts or loan accounts and, generally speaking, instant access savings or fixed-term deposit accounts.

Who are the account servicing payment service providers?

These are credit or payment institutions that have a BaFin licence for the management of payment accounts, in particular banks and savings banks. The term is used when account information or payment initiation service providers such as finleap connect access their accounts and the relevant account servicing payment service providers for these purposes and on behalf of account holders.

What is the PSD2?

PSD2 stands for "Payment Services Directive 2", an EU-wide directive which is intended to promote innovation in the financial sector while at the same time setting new security standards in banking. The central intention of the PSD2 is that third-party providers, such as finleap connect, can access bank data and initiate payments with the user's consent. In return, these new providers are strictly supervised and require a license from the financial supervisory authority before they can start operating. finleap connect received the license in August 2018.

What is strong customer authentication (SCA)?

As of September 2019, banks will be required to perform strong customer authentication for each account access. The requirements stipulate the use of two factors that cover at least two of the three possible categories "knowledge" (e.g. password, PIN), "possession" (e.g. token, smartphone, chip card, TAN that meets the requirements) and/or "inherence" (something that the user personally or physically owns, e.g. his fingerprint). A second factor must then already be required for the access to your online banking.

Can my bank prohibit me from using finleap connect/the partner service?

No. Since January 2018, European banks must have transposed consumer rights to use payment initiation and account information services into their online banking terms and conditions. The bank is obliged to do this and can, for instance, no longer prohibit you from passing on access data to regulated service providers such as finleap connect. finleap connect and the bank are obliged to communicate with each other in a secure manner. Innovative services such as finleap connect's, as well as the benefits for you in your daily life should thus be promoted.

Can finleap connect/the partner initiate payments or view my data without my consent?

No. finleap connect only processes data upon your consent and is also required by law to do so. You give finleap connect corresponding permission at important points in the process of using the services. finleap connect's service cannot be implemented without any processing or specific agreements to pass your data on to finleap connect partners. If possible, however, finleap connect will give you the option to decide whether or not the data should be saved or processed.

What are finleap connect value-added services?

finleap connect value-added services are products or services for end users that are not under supervision of the national competent authority (BaFin). One example of a value-added service is the finleap connect account switch service, which supports you in switching your payment account to your new bank. The value-added services may contain a regulated information or initiation service.

9. Data protection and liability

What are the risks for users?

The biggest risk when using finleap connect is that you as a consumer get used to the security of finleap connect services. This could lead to you entrusting your online banking access data, without hesitation, to fraudulent third parties who want to harm you. Therefore, when using innovative services in connection with your bank accounts outside of finleap connect, please always pay attention to the BaFin regulation of the company to which you provide your access data. If in doubt, verify this by searching for the company in the BaFin company database.

Is it safe to enter my online banking access data at finleap connect?

Yes. As a payment institution, finleap connect is supervised by the financial supervisory authority BaFin and is therefore always subject to various inspections by different auditors with regard to IT security and data protection (see also above under the category ► finleap connect the question: Is finleap connect secure?). Your online banking access data already benefits from special protection by law and as part of the implementation of all requirements.

Does finleap connect sell my data?

A sale of your personal data by finleap connect does not take place. finleap connect passes on your data to the partner at your explicit request when using finleap connect's services and is paid for this by the partner. For this reason, you do not incur any costs when using finleap connect's services. In this context, finleap connect cannot influence whether and to what extent the partner charges you a total fee for their services or whether fees for the integration of finleap connect may even be accounted for separately. The partner handles

the payment of finleap connect for the integration of the services, so that you can use the partner service more comfortably or faster, for instance.

Who is responsible for the processing of my data?

Responsible in the sense of the data protection laws is finleap connect GmbH, Gaußstraße 190 c, 22765 Hamburg. If you have any questions or suggestions, please contact the external finleap connect data privacy officer and our internal contact persons on the subject at.

Does finleap connect comply with the General Data Protection Regulation (GDPR)?
finleap connect's external data privacy officer works closely with finleap connect to ensure that finleap connect fully complies with this important law at all times. When designing its services, finleap connect has therefore been taking the principles of the GDPR into account from the very beginning.

Where is my data stored?

Your data will only be stored in data centres located in the European Union. Due to various requirements arising from data protection legislation, financial supervisory laws, and our own standards, finleap connect works exclusively with data centres that meet strict security requirements.

Can I reset my password?

Yes, it is possible to reset the password. Just press the "Forgot password" button to start the process. You will then receive an e-mail with a link to a page where you can set a new password (in some cases after entering your security code).

How is my data protected?

finleap connect stores your data exclusively in encrypted form. The data is also transported via secure and efficient channels. In addition, finleap connect regularly checks the data centers itself and independently with regard to their security measures.

Can I cancel the authorisation of finleap connect and/or the partner to use the data?

This is not necessary for cases of one-time use, since you only give us your consent for the purpose of a one-time use.

Which of my data does finleap connect pass on to the partner?

finleap connect only passes on data that you have authorised finleap connect to pass on. This is the transaction data selected by you for the desired purpose within the finleap connect service, the partner service or a confirmation of the payment initiation to the partner. Even though finleap connect selects its partners carefully, please note that the processing of the transferred data is the responsibility of the partner, who has to also send you a separate privacy statement for this purpose.

What happens to my data after finleap connect has passed it on to the partner?

Even though finleap connect selects its partners carefully and aims to work only with trusted partners, finleap connect only has limited final influence on how partners process your data. The processing of the transferred data is the responsibility of the partner, who also provides

you with a separate data privacy statement for this purpose. If you have any questions about data processing at the partner service, please contact them directly.

Where can I see what data finleap connect has saved for me?

finleap connect only saves the personal data that you have specifically made available to finleap connect for this purpose (e.g. when registering for the finleap connect user account or by allowing an automated account retrieval). You can request an overview of your personal data saved by finleap connect by sending an e-mail to our support team any time.

Will anyone else besides finleap connect and the partner get access to my personal data?

Your personal data is hosted in carefully selected data centres (see the above question: Where is my data stored?). In the few exceptional cases in which your data is passed on to other service providers (e.g. finleap connect uses third-party software to send you e-mails), these service providers are obliged to adhere to the same standards as finleap connect and to use the data exclusively for the specified purpose. For this purpose, the finleap connect data privacy officer ensures compliance with the order processing contracts.

How is liability regulated for finleap connect initiation and information services?

Statutory liability regulations for any damages in connection with finleap connect initiation and information services are only stipulated by law for payment initiation services (cf. the question "How is liability regulated for finleap connect payment initiation services?"). Other than that, finleap connect is liable according to the account holder usage agreement, which you agree to within the scope of using finleap connect services. This agreement states, for instance, that finleap connect is not liable for defects caused by circumstances for which finleap connect is not responsible.

10. My finleap connect user account

Why do I have to enter the username and PIN for my online banking access at finleap connect?

finleap connect logs into your bank on your behalf. As a regulated payment institution, finleap connect can process the necessary access data within the legally defined scope. Encryption and other security measures are used at all times to ensure that nobody but you, finleap connect and the bank has access to your login data within the scope of this technical communication - not even the partner service you are using (see also the above question under the category ► Regulation and financial supervision: Can my bank prohibit me from using finleap connect/the partner service?)

What is a finleap connect user account?

You have to create a finleap connect user account for the permanent or limited use of finleap connect. Permanent integration of finleap connect can be useful in order to be able to use certain features in partner services to their full extent or to forego certain steps within the context of a repeated use of finleap connect services. If you decide to save your online banking access data, some partner services will become even more convenient for you.

Do I have to pay for finleap connect?

No. finleap connect is free of charge for you as a user. The costs will be paid by the provider of the partner service. To find out whether you pay anything for the use of the partner service, please refer to the separate user agreement with your chosen partner.

Your bank may charge you fees for the use of the TAN procedures such as for the sending of an smsTAN. Please refer to your bank's list of prices and services to see whether you will be charged for using the TAN procedures.

Is there a minimum contract duration?

For the finleap connect value-added services (account switch service), the duration is limited to 90 days. Your account will be deleted automatically afterwards.

11. Errors

I see a URL without "https" in my internet browser. What can I do?

If you are not using finleap connect on a mobile device but on your computer and if you are on the correct web interface of finleap connect, you should always see a URL with "https" in the address bar. If this is not the case, please contact our support team immediately, mentioning the URL you see in your internet browser and never enter your access data at the suspicious URL.

Why does it take so long to connect my bank/account?

To connect your bank/account, finleap connect establishes a secure connection between your terminal, finleap connect's server and the bank. Since finleap connect depends on the availability of the interface to the bank, the maximum duration of the process can be several minutes in rare cases. Of course finleap connect continuously strives to improve the processes, within the scope of its influence.

Why is it not possible to connect my bank/account?

The connection to your bank or account can fail for several reasons. First of all, finleap connect depends on the functionality of the interfaces to the banks, i.e. if an error occurs at the bank, the bank cannot be reached by finleap connect either. The same applies, for example, if your access to the bank is blocked. Furthermore, the finleap connect information service is currently only available in Germany and Austria, the finleap connect initiation service is only available in Germany. The finleap connect value-added service (account switch service) is available in Germany, Austria and Spain.

If the connection to an account in Germany or Austria fails several times even though the access is not blocked, please contact our support team.

How can I complain if something goes wrong?

Should the finleap connect service not work as expected, please send an e-mail to our support team. As a rule, we will reply within 1-3 working days. According to § 62 of the Payment Services Supervision Act (Zahlungsdiensteaufsichtsgesetz - ZAG), a reply must be sent within 15 working days of receipt of your message. If a reply is not possible within this period, you will receive a preliminary reply indicating the reasons for the delay. A final reply must be received no later than 35 working days after receipt of the message.

Your satisfaction is important to finleap connect. Therefore, your complaint will usually be answered more quickly. We are also happy to receive general suggestions for improvement via e-mail.

What options for dispute resolution do I have?

We would like to inform you about the possibility of out-of-court settlement of disputes, which you are legally entitled to. If the subject of the complaint concerns a dispute from the area of application of payment service law, you have the option of lodging a complaint with the conciliation office of the Bundesbank (German language only) or with the Federal Financial Supervisory Authority. If your residence or habitual residence is in Austria, you can also contact the Financial Market Authority, Consumer Information & Complaints Office in Vienna. The European Commission has also established a European Online Dispute Settlement Platform (OS Platform) at <http://ec.europa.eu/odr>. Consumers can use the platform to settle a dispute arising from online contracts with a company established in the EU out of court.